



**NOTICE TO OUR STAKEHOLDERS ON ACCEPTANCE OF  
WATER PERMIT APPLICATIONS AND HEARING OF NWRB CASES IN THE  
WATER RIGHTS DIVISION**

Pursuant to the recommendation of the Inter-Agency Task Force on the Management of the Corona Virus Disease 2019 Resolution No. 11 series of 2020, declaring Code Red Sub-Level 2 on the COVID-19 pandemic, and suspending work in the Executive Department in Metro Manila, Memorandum of the Executive Secretary dated March 13, 2020 on the Stringent Social Distancing Measures and Further Guidelines for the Management of the Corona Virus Disease 2019 Situation, and CSC Announcement No. 12, Series of 2020, on the Alternative Work Arrangements in Light of Code Red Sublevel 2, the National Water Resources Board has created a skeletal force that shall attend to your transactions, such as the filing of water permit applications, in order not to hamper the delivery of our services.

We, nonetheless value the safety and well-being of our personnel, especially those assigned as skeletal force. In order to minimize person to person interaction and prevent the spread of the disease, we encourage all those who intend to file their applications to maximize the use of the Water Permit Management Information System (WPMIS), and file their applications by accessing **tlcpay.ph/NWRB**. All supporting documents may be scanned and sent together with the on-line applications. The hardcopy of your applications may be sent via mail or courier. We shall inform you of the acceptance of your application and instructions will be given in regard to payment of filing fee, on-line. Please do not forget to indicate your e-mail address, where we may effectively communicate with you.

As earlier announced, all hearings in the Water Rights Division scheduled from March 16, 2020 to April 12, 2020 are POSTPONED, since domestic travel is strictly restricted. The NWRB shall issue the necessary Orders for the rescheduling of said hearings.

All other transactions, such as filing of cases/petitions, submission of documentary requirements compliance to conditions, and submission of pleadings may be done by sending the scanned copy of said documents to **wrd@nwr.gov.ph**. Likewise, the hardcopy should be sent through mail or courier. Further instructions shall communicated to you through email.

We are one with the nation in the fight against the COVID-19, and we take it as our patriotic duty to ensure that our employees, their family, as well as our stakeholders are protected by strictly obeying the quarantine order. At the same time, we want to ensure that our services are accessible and unhampered.

We ask for your understanding in this trying times.

Should you have questions or concerns, kindly reach us through  **wrd@nwrb.gov.ph** . We shall respond to you the soonest possible time.

March 16, 2020. Quezon City.



**Dr. SEVILLO D. DAVID, JR., CESO III**  
Executive Director